Enrollment is most effectively done by sitting with your mobile device at a computer workstation with your email open.

On your Computer

1. Open the email from MaaS360 titled *"MaaS360: Device Enrollment Request"* for use in the Enrollment on your phone.
   - **You do not need to open the URL / click to register your computer at this time.** This email is to provide you with the passcode to register your mobile device.

On your Phone

2. You will receive a text message from the number (202) 618-9288 on your device stating the following: *"Go to [url] to activate your device. Check your email for details."*
3. Click on the link provided in your text message to navigate to the Enrollment process.

<center>*For ANDROID DEVICES, go to Step 4. For IOS Devices, go to Step 12.*</center>

Android Devices

4. The text message will take you to a browser window with an application description and a button to open the application in the Google Play Store. Press the blue "Start" button to continue.
5. The Play Store will open the MaaS360 Application. Select the green "Install" button. If you have insufficient storage please clear space if possible. If this is not desirable please make a helpdesk ticket to get a Micro SD card to expand your device storage.
6. Press the green "Accept" button to permit the application access to the device.
7. When the software has completed download, open it by either pressing the green "Open" button in the Play Store, or opening the app out of your applications list.
8. Enter the corporate identifier 30022383 and your email address in the appropriate fields and select "Continue" from the bottom right of your screen.
9. Enter the password from your email, found in the first blue highlighted field, and press continue at the bottom right of your screen.
   - If you receive an error "Authentication failed. Enter valid passcode." Please email helpdesk with the title "Expired MDM Password"
10. **Do not be alarmed by this screen.** It is simply stating that the program is capable of all of these functions. At this time the <u>only</u> policies being enforced are as follows:
    - Enabled Wi-Fi
        i. This is just stating that the Disable Wi-Fi policy is not being enforced.
    - Disabled Wi-Fi On Always
        i. This is just stating that the policy to force Wi-Fi to remain on is not being enforced.
    - Disabled Kiosk Mode
        i. This prevents the use of full screen Kiosk mode which interferes with the ability for MaaS360 to run in the background.

- Enabled Keygaurd Features
    i. This is just stating that a specific style of lock screen is not being enforced.
- Mobile Data Usage
    i. This is the purpose of the install and will monitor the **amount** of data that you use, but **not** what you use it on. You will receive warnings from the program if you are using more than your allotted amount of data.
- Current Location
    i. This is useful if your phone has been stolen to locate where it currently is. Please note that this does not track where you have been, only where you currently are.

11. Acknowledge the application capabilities to finalize the install.

IOS Devices

12. If you have not done so already, please create an apple ID to be able to access the iTunes store.
13. After selecting the link in the text message you received from 202-618-9288. Your phone will open the Enrollment screen in Safari. This screen states the steps that are required for the phone to be added to the system. Press the blue "Continue" button to continue.
14. Enter the password from your email, found in the first blue highlighted field, and press continue at the bottom right of your screen.
    - If you receive an error "Authentication failed. Enter valid passcode." Please email helpdesk with the title "Expired MDM Password"
15. Press continue to download your profile to the profile manager.
16. Select Install in the top right corner of your screen.
17. Authenticate with any security measures you have set up on your phone, and press install.
18. **Do not be alarmed by this screen.** While the program is indeed capable of these functions, the only function that will be utilized at this point are listed in step 10 above. Select Install.
19. Select Trust.
20. When the program is finished installing, select done in the top right corner.
21. Acknowledge the prompt from iTunes by pressing "install".
22. Authenticate with your iTunes account with any security measures you have set up.
23. MaaS360 will now install on your device. When it is complete, open the application and select "allow" and "OK".